CENTRAL ILLINOIS REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, SEPTEMBER 17, 2026

4:30 PM

I. Call To Order

Commissioner Sender called the meeting to order at 4:31 p.m.

II. Roll Call

Commissioners Pritts, Rettick, Groves, and Swearingen were present. Commissioner Schuler was present telephonically for business purposes. Commissioner Allen was absent. A quorum was acknowledged.

III. Public Comments

There was no public comment

IV. Approval of August Meeting Minutes

Commissioner Groves made a motion to approve the August 20, 2026 meeting minutes. The motion was seconded by Commissioner Pritts and upon a unanimous vote, the motion carried.

V. Old Business

There was no old business.

VI. New Business

A. **Approval of August Financials** – Ms. Anna Cadmus reported the General Fund revenues and expenses continue to trend favorable to budget with a net positive bottom line. The Capital Fund balance remains low intentionally. Anna and Julie have been working on the grant drawn downs. The CFC Fund revenues and expenses are also trending favorable to budget with a positive bottom line. PFC revenue for August was up about 15.6% compared to the same period last year.

Anna also reported she and Ali have been working with Julie on training and the transition is going smoothly.

Commissioner Swearingen made a motion to approve the August financial statements. The motion was seconded by Commissioner Rettick and upon a unanimous vote, the motion carried.

B. **Acceptance of FY26 Audit Report** – The Audit/Finance Committee met with Jason Coyle from Baker Tilly, on September 10th to review the FY26 Audit. It was noted this was the first audit for the new Central Illinois Regional Airport Authority and the first audit performed by Baker Tilly. Once again the Authority generated a clean and unmodified opinion with no findings/discrepancies and zero adjusting entries. Baker Tilly also identified no problems with the Authority's internal controls while confirming the Authority's adherence to proper practices and policies. After a thorough review of the audit, the Committee made a motion to present the final audit report to the Board for their review and approval. The Committee and the Board thanked Anna, Ali and Staff for all of their hard work on the audit.

Commissioner Swearingen made a motion to accept and file the FY26 Audit. The motion was seconded by Commissioner Groves and upon a unanimous vote, the motion carried.

C. **Authorize Execution of Letter Agreement with State Farm Mutual Automobile Insurance Company** – Staff was contacted by State Farm Aviation earlier this summer with a request to widen part of the service road in front of the hangar. Specifically, the parallel portion in front of their gate entrance and the radius turns at each end. State Farm reported the road isn't wide enough when they have tractor trailer or large box truck deliveries resulting in the trucks missing the turn, damaging the turf, and spreading mud. State Farm has proposed to use their funds to add pavement to widen the roadway and install protective bollards around the fire hydrant. In order to accomplish this, Staff proposed a side Letter of Agreement which has worked very well in the past for other projects/tenants on the airport. Legal counsel drafted the agreement.

Commissioner Swearingen made a motion to authorize the execution of a Letter Agreement with State Farm Mutual Automobile Insurance Company. The motion was seconded by Commissioner Pritts and upon a unanimous vote, the motion carried.

VII. Staff Reports

Carl reported that August aviation results largely continued on their current trajectory, generating both noteworthy increases and some targeted decreases. For the month, enplanements were up 8.3% compared to August of last year and year to date, traffic is up 12.5%. Delta continues to generate increasing traffic supported by the addition of their third daily flight. The sale of jet fuel continued to grow even stronger with an almost 20% increase year over year. During this same period the sale of avgas decreased which Staff attributes to higher fuel prices; likely contributing to a decrease in general aviation operations.

It was reported that construction activities continue on Phase I of the Runway 11/29 rehab project. At this point the work is continuing on schedule and on budget with nearly all of the pavement work being completed. Going forward the project will now largely focus on electrical work as the components are arriving on site. Staff is still anticipating Phase I activities to be substantially completed in time to reopen the runway in November.

Carl also shared that work on the reconstruction of the short term parking lot/exit road is continuing on schedule and on budget. Staff has asked for a price to complete some work on the sidewalks that was previously removed from the project. Work is currently underway to complete final actions in the short term lot before turning attention to the last section of the exit roadway. At which point Staff expects to reach substantial completion in November as scheduled.

As previously discussed the terminal sustained serious wind and water damage from the August 13th storm. The storm damaged areas of the roof system which allowed a significant amount of water to enter into the building. Airport Staff was able to keep the building safe/operational with no interruption of services as a temporary roof repair was completed later that same day. Since that time an industrial hygienist, a structural engineer, and a roofing consultant all completed inspections to confirm the building is safe and there are no public health or safety concerns. Additionally, Staff retained the local office of BluSky Restoration to initiate demolition/sanitization/cleaning of the impacted areas. After which P.J. Hoerr will be onsite to begin the build back. Airport Staff has initially identified nine separate work areas with priority given to those areas receiving the worst damage and those needing to support the coming heating and increased holiday travel season. At this time Staff anticipates work to continue into the new year with total project costs reaching seven figures. While the majority of these project costs will be funded by insurance proceeds, the Authority's insurance agreement includes a special wind/hail damage rider which increases the cost of this claims deductible.

It was also reported Airport Staff had engaged Illinois Oil Marketing to conduct an inspection of the new self-fuel facility in order to identify problems and corrective actions to get the system functioning reliability. This information is expected to be available next month.

Additionally, Airport Staff will be reaching out to the Property and Facilities Committee to request a meeting the second half of October.

VIII. Commissioner Comments

Commissioner Rettick thanked Staff, Anna and Ali for all their work on the audit. Commissioner Sender noted that the new business development position is currently advertised.

IX. Executive Session

At 5:21 p.m. Commissioner Groves made a motion to recess the regular session and reconvene in Executive Session under 5 ILCS 120/2 (c) 1. The motion was seconded by Commissioner Pritts and upon a unanimous vote, the motion carried.

X. Adjournment

At 5:56 p.m. the members reconvened in regular session. Commissioners, Pritts, Rettick, Groves, Swearingen and Sender were present physically and Commissioner Schuler was present telephonically. There being no other business to come before the Board, upon a motion being made, seconded and approved, the September 17, 2026 meeting of the Central Illinois Regional Airport Authority adjourned at 5:57 p.m.

Secretary

10/15/26
Date