

**CENTRAL ILLINOIS REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, JULY 16, 2026**

4:30 PM

I. Call To Order

Commissioner Sender called the meeting to order at 4:31 p.m.

II. Roll Call

Commissioners Schuler, Pritts, Rettick, Groves, Allen and Swearingen were present. A quorum was acknowledged.

III. Public Comments

There was no public comment.

IV. Approval of June Meeting Minutes

Commissioner Allen made a motion to approve the June 18, 2026 meeting minutes. The motion was seconded by Commissioner Swearingen and upon a unanimous vote, the motion carried.

V. Old Business

There was no old business.

VI. New Business

- A. **Approval of June Financials** – Ms. Anna Cadmus reported the Authority's General Fund continues to trend favorable to budget with revenues coming in above budget. The Capital Fund balance remains low intentionally. Following ongoing reconciliation and audit prep, Staff expects a large federal grant drawn down this coming month. Expenditures in the Capital Fund are slow, but those are expected to ramp up with construction getting underway. The CFC revenue and expenses are trending favorable to budget. PFC revenue for June was up about 17% compared to the same period last year.

The auditors completed their onsite field work, which will keep the audit on track for a draft in August.

Commissioner Swearingen made a motion to approve the June financial statements. The motion was seconded by Commissioner Schuler and upon a unanimous vote, the motion carried.

- B. Approve New Collective Bargaining Agreement with International Union of Operating Engineers, Local 649** – The Airport Authority’s airport maintenance crewmembers are represented by Local 649 of the International Union of Operating Engineers (IUOE). The current collective bargaining agreement between the Authority and Local 649 was scheduled to expire on April 30, 2025 and has been continued under a temporary extension. The new agreement will have a 3-year period retroactive to May 1, 2025 which outlines the work rules, pay, and benefits for this group for the coming term.

Following a briefing to the Board’s Personnel Committee, which was further reviewed/discussed during a committee meeting earlier in the day, the committee members voted to recommend the final CBA agreement language be presented to the full Board for their consideration and approval.

The focus of the proposed changes included workplace policies and work rules and adjustments to staff wages, on-call, and the shift differential rate.

Commissioner Groves made a motion to approve the new collective bargaining agreement with International Union of Operating Engineers, Local 649 as presented. The motion was seconded by Commissioner Schuler and upon a unanimous vote, the motion carried.

- C. Authorize Award of Construction Agreement with Rowe Construction, a Division of UCM, Inc.** – The agreement is for Phase II construction of Runway 11/29 rehabilitation, which is scheduled to begin this next construction season. The project was bid through the IDA with their office holding the contract. Rowe was the only bidder, with a price 8.1% above the engineering estimate. Further review and breakdown of the bid showed the unit price in the engineer’s estimate were not sufficient for current market condition for asphalt and aggregate. The project will be funded by 95% from a Federal grant, 2.5% from the State and 2.5% from the Authority.

Commissioner Allen made a motion to authorize award of a construction agreement with Rowe Construction for \$11,714,340.43, for Phase II construction of 11/29. The motion was seconded by Commissioner Swearingen and upon a unanimous vote, the motion carried.

- D. Authorize Professional Services Agreement with Crawford, Murphy, and Tilly, Inc.** – To support the Phase II construction activities for the Runway 11/29 project, Airport Staff is seeking to engage Crawford, Murphy, and Tilly, Inc. to provide the required construction phase services as identified in the current retainer agreement. The cost for these services is \$844,200 and it was supported by the results of an independent fee estimate. This agreement will be funded using the same federal (95%), state (2.5%) and Airport Authority (2.5%) funding breakout as the rest of the project.

Commissioner Groves made a motion to authorize the Professional Services Agreement with Crawford, Murphy & Tilly Inc. as presented. The motion was seconded by Commissioner Pritts and upon a unanimous vote, the motion carried.

- E. **Authorize Cooperative Services Agreement with U.S. Department of Agriculture for Wildlife Hazard Management Support Services** – One of an airport's federal safety requirements is to maintain a wildlife hazard management plan. Beyond compliance, mitigating wildlife hazards to aviation is a top safety priority which requires year round daily attention. One of the tools Airport Staff uses to accomplish this is a contractual agreement with the U.S. Dept. of Agriculture's Animal/Plant Safety Inspection and Wildlife Services. Through this agreement the Airport Authority has access to a federal wildlife biologist to provide on-site inspection, analysis, and mitigation services; both scheduled and on-call. Having these contract services available to CIRA allows the Authority to avoid hiring its own on-staff biologist or engaging a more expensive private firm. The annual cost of the agreement for this coming year is \$16,250. Funding for this agreement was programmed into the FY27 General Fund budget.

Commissioner Pritts made a motion to authorize a Cooperative Services Agreement with U.S. Department of Agriculture for \$16,250. The motion was seconded by Commissioner Allen and upon a unanimous vote, the motion carried.

VII. Staff Reports

Carl reported that June enplanements were up 5% compared to June of 2025 with year to date traffic increasing 15% for the first six months of the year. Allegiant continued to enjoy very strong traffic, generating increases on both routes. Delta generated another very strong month of traffic with American experiencing a slight decrease due to their Chicago O'Hare schedule reduction from 3 down to 2 flights per day. Fuel sales continued to generate higher volume with air cargo also continuing to enjoy very strong growth; especially with unscheduled air cargo activities.

The GA self-fueling on the south ramp is set to open this coming weekend. Tenants will be notified on Friday, through the GA portal and messaging boards at the gates.

The terminal short-term parking lot and exit lane reconstruction project is getting underway. The formal notice to proceed was issued last week. Signage/public communications are being put in place this week to begin informing the public of the closure of the short term lot and temporary vehicle/pedestrian patterns. The goal is to complete this project yet this construction season.

Work on Phase I of Runway 11/29 rehabilitation project is continuing on schedule and on budget. It was reported Airport Staff has been working with the project team to revise sections of the construction schedule to further minimize short term taxiway closures. Additionally, it was reported there will be some unavoidable short-term closures of Runway 2/20 during off-peak hours beginning in mid-September. Staff is also working to identify schedule options to minimize the impact on aircraft operations.

Staff is working on developing an RFQ for engineering services under the terms of a new 5-year retainer agreement for federal/state funding projects. The Division of Aeronautics will handle the public release of these materials.

Carl also reported that beyond the new CBA, other personnel related items are also being advanced. New Airport Maintenance Crewmembers have been brought on board along with a new Airport Maintenance Supervisor to replace Mark Cohenour who will be retiring later next month. Interviews are progressing for a new Deputy Director of Finance and a new Airport Operations Specialist.

VIII. Commissioner Comments

Commissioner Allen thanked Staff for all their work on the self-fueling.

IX. Adjournment

There being no other business to come before the Board, upon a motion being made, seconded and approved, the July 16, 2026 meeting of the Central Illinois Regional Airport Authority adjourned at 5:20 p.m.

Secretary



Date

