

**CENTRAL ILLINOIS REGIONAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
THURSDAY, MAY 21, 2026**

4:30 PM

I. Call To Order

Commissioner Sender called the meeting to order at 4:30 p.m.

II. Roll Call

Commissioners Schuler, Pritts, Rettick, Allen and Swearingen were present. Commissioner Groves was present telephonically for business purposes. A quorum was acknowledged.

III. Public Comments

There was no public comment

IV. Approval of April Meeting Minutes

Commissioner Allen made a motion to approve the April 16, 2026 Board meeting minutes. The motion was seconded by Commissioner Pritts and upon a vote, the motion carried.

V. Old Business

There was no old business.

VI. New Business

- A. **Approval of April Financials** – Ms. Anna Cadmus reported the Authority's fiscal year ended April 30, 2026. She reminded the members that the April Financials are preliminary and there will be some further adjustments, especially for audit purposes. The General Fund revenues and expenses were under budget with another positive annual result expected. The Capital Fund reflects a low balance, which is intentional at the end of the year. The cash balance will increase as grant funds are drawn down. Staff is working on closing out several grant-related projects. The CFC Fund continues its strong performance. PFC revenue was very strong for the month of April, generating a 28% increase compared to the same period last year.

Certified letters went out to several hangar tenants who are behind on their rent.

The auditors will be on site next week with final field work the last week of June. They may be reaching out with their required communication to the members.

Commissioner Rettick made a motion to approve the April financial statements. The motion was seconded by Commissioner Pritts and upon a unanimous vote, the motion carried.

- B. Approve Write Off of Uncollectable Account** – Over several months, Staff made numerous attempts to collect past due hangar rent and fees from a hangar tenant, with no success. Ultimately working with legal counsel and through the court system, the lease was terminated and the hangar was reclaimed. The uncollectable debt needs to be written off the books.

Commissioner Allen made a motion to approve the write off of the uncollectable debt of \$949.92. The motion was seconded by Commissioner Groves and upon a vote, the motion carried.

- C. Adopt Ordinance No. 7-26, The Annual Budget Ordinance for Fiscal Year 2027** – When the tentative budget was approved last month, Staff reported they would be monitoring the final results for the remaining fiscal year and suggest minor revisions for the coming year. The final budget now presented reflects minor adjustments to the revenues based on the delay of the United Airlines service. The budget still projects a small surplus. It was noted that the Authority's General Fund budget continues to generate the majority of its funding from the business operation of the airport with only 31% of this year's revenue coming from property tax revenue. Commissioner Sender reiterated that next year a work session with the entire board would be beneficial to review the budget.

Commissioner Swearingen made a motion to adopt Ordinance No. 7-26, the Annual Budget Ordinance for Fiscal Year 2027. The motion was seconded by Commissioner Pritts and upon a roll call vote, Commissioner Schuler – aye, Commissioner Pritts – aye, Commissioner Rettick – aye, Commissioner Groves – aye, Commissioner Allen – aye, Commissioner Swearingen – aye and Commissioner Sender – aye, the motion carried.

VII. Staff Reports

Carl reported that April was another very strong month for aviation activities. For the month airline enplanements increased 24.9%, bringing the year to date increase to 17.7%. All of the carriers performed well with Allegiant's CIRA service once again exceeding the company's system average. The sale of aviation fuel also benefited from the increased airline and air cargo operations, bringing the year to date increase to 21%. For the month, aircraft operations were down, largely driven by a large decrease in local general aviation activity. Both scheduled and unscheduled air cargo also generated increased activity ahead of what is expected to be a very strong May.

Given the success of our first seasonal Phoenix/Mesa service, Allegiant announced these flights would be returning on November 20th for a 6 month schedule instead of its original 3 month schedule. Also, United has advised they expect to begin their new service at CIRA in late October.

Phase I of the Runway 11/29 Rehab Project is anticipating a June 1 notice to proceed with a June 8th runway closure. The runway will remain closed for the duration of the project and is expected

to reopened in November ahead of winter operations. Phase II bid specifications are currently out for bid with a mid-June submission deadline. It is expected that Phase II construction activities will begin late next spring.

The parking lot and exit roadway reconstruction project is awaiting the grant offer from the FAA before executing the construction agreement with Rowe Construction.

Airport Staff is finalizing the introduction of the self-fueling training information. Final steps are being completed at the site with the goal of formally bringing the system on line yet this month. Carl thanked Commissioner Allen and Commissioner Rettick for their input and feedback on the training materials.

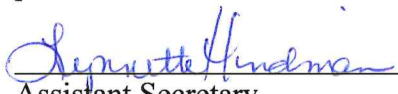
The CIRA Plane Pull for Special Olympics IL is about 2 weeks out. Planning activities are continuing, and very good progress is being made. Carl reported that both corporate sponsorship and team registrations are going well.

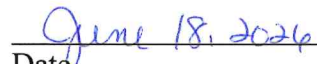
VIII. Commissioner Comments

Commissioner Rettick and Commissioner Allen thanked Carl for the opportunity to review and provide input on the self-fuel training materials. Commissioner Sender noted that May is the annual meeting and while the election of officers is done every other year, with the absence of a CFO, Commissioner Groves will remain as the treasurer of the board. Mr. Sender also reported on Congressman LaHood's recent visit and grant announcement which he secured on the Authority's behalf. The Board and Staff appreciate his support. It was also reported efforts were continuing to secure federal/state grant funding for the Authority's proposed passenger boarding bridge and Airport Road extension project.

IX. Adjournment

There being no other business to come before the Board, upon a motion being made, seconded and approved, the May 21, 2026 meeting of the Central Illinois Regional Airport Authority adjourned at 5:02 p.m.


Assistant Secretary


Date