

**BLOOMINGTON-NORMAL AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS  
PERSONNEL COMMITTEE MEETING REPORT  
Tuesday, November 30, 2021  
3:30 p.m.**

Commissioner Moran called the meeting to order at 3:34 p.m. Commissioner Swearingen, Executive Director Carl Olson, and Executive Assistant Lynnette Hindman were present physically. Commissioner Moran attended telephonically. A quorum was acknowledged.


There were no public comments.

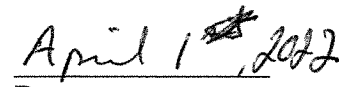
The Committee approved the July 27, 2021 report.

Carl shared with the Committee that as part of the new strategic plan, the board discussed some realignment of administrative responsibilities. The Committee discussed the creation of a new senior position entitled Deputy Executive Director. The position would report directly to the Executive Director and assist with a wide area of organizational functions, including but not limited to administration, finance, marketing/communications, operations/facilities and public safety. The creation of the new position would allow Carl to focus more on the intermediate/long term future, rather than on the day-to-day issues. The Committee also discussed the creation of a new Airport Operations Supervisor. This position would supervise the operations specialists and intern, along with the shuttle drivers and custodians. The creation of the new position would allow for additional growth in the operations department, giving the operations specialists the opportunity to advance and gain supervisory skills. This position would be phased in at a later date, possible into 2023.

At 4:25 p.m. a motion was made seconded and approved to recess for a couple of minutes and reconvene in Executive session under 5 ILCS 120/2(c)(1) for a personnel matter.

At 5:07 p.m. Commissioner Moran and Commissioner Swearingen reconvened in regular session. There being no other business to come before the committee, the meeting adjourned at 5:08 p.m.

  
Signature

  
Date