

**BLOOMINGTON-NORMAL AIRPORT AUTHORITY  
ADMINISTRATION AND GOVERNANCE MEETING REPORT  
WEDNESDAY, July 14, 2021  
9:30 a.m.**

Commissioner Groves called the meeting to order at 9:30 a.m. Commissioner Sender, Executive Director Carl Olson and Executive Assistant Lynnette Hindman were present. A quorum was acknowledged.

There was no public Comment.

The Committee approved the meeting reports from March 4 and November 5, 2020.

The Committee reviewed the By-Laws and noted changes in Article II, Section 12 and Article IV, Section 1. The Committee also discussed proper procedures for board agenda items, telephonic attendance and public comments at board meetings, as well as establishing a calendar for the board members that outlines items that need to be approved at board meetings. It was noted that the Committee should annually review the By-Laws for any updates/changes. It was also noted that each committee review their founding resolution for any update/changes and this should be done on an annual basis as well. The Committee noted typos, under bullet item #2, that need to be corrected on their resolution.

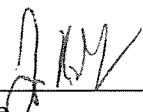
There was also a discussion of doing on-going, short education items with the board members at each meeting. The Committee will bring this idea to the full board for their comment and consideration.

Carl shared that Staff is working with legal counsel on updating the State Gift Ban resolution.

Commissioner Sender shared his concern over the Authority having several one-man law firms engaged. He would like to see the Authority be with 1 firm that can handle all general legal items, including but not limited to Open Meetings, FOIA, HR issues and land use. Staff will work on putting a legal RFQ together to solicit any interest from law firms.

Carl also shared that some of the contractor's working on the Synergy hangar update have filed a lawsuit against Synergy on a mechanic's lien issue. The Authority is also listed as an additional defendant. Mr. Wetzel is working with Rich Marvel, Synergy's legal counsel, to get this item resolved. The Authority isn't a party to the lawsuit, that is between Synergy and the contractors.

There being no other business to come before the Committee the meeting adjourned at 10:38 am.

  
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Signature

11/15/21  
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Date