

The Bloomington Normal Airport Authority is currently seeking motivated applicants for the position of Operations Specialist I and II. The Operations Specialist series is a position that reports directly to the Deputy Director of Operations and Facilities. Responsibilities include: Airside, Terminal and Landside operations; daily inspections; coordination of and response to emergency situations; NOTAM management; wildlife management; snow removal; serves as a liaison between airport management, tenants and the public; prepares appropriate security badges, implements and updates the Airport Certification Manual. Applicants must have a thorough knowledge of: FAR Parts 77, 139, TSR 1542 and 150 Airport Series Advisory Circulars; safety considerations in the operation of a commercial airport; safety precautions used in airport maintenance and construction; principles and procedures involved in the operation of a commercial airport; federal rules and regulations affecting airport operations; modern principles and practices of supervision and management.

This position requires a Bachelor's Degree in aviation management, business administration, or closely related field from an accredited college or university. Previous work experience in airport operations or related aviation experience may be considered as substitute to formal education. Candidates must be available for night, weekend and rotating or irregular shift assignments.

Benefits package available including health, dental, vision and life insurance. Participation in Illinois Municipal Retirement Fund. No relocation assistance available.

Please send cover letter and resume to Mr. Javier Centeno at [Javier@cira.com](mailto:Javier@cira.com).

Position open until filled.