

**BLOOMINGTON-NORMAL AIRPORT AUTHORITY
AUDIT/FINANCE COMMITTEE MEETING REPORT**

Tuesday, February 28, 2017

4:30 p.m.

The meeting was called to order at 4:35 p.m. Commissioners Kannaday and Denault were present, along with Executive Director Carl Olson, and CFO Diane Andes Finney.

Staff reviewed both the overall structure of the FY18 budgets, as well as the individual revenue/expense line items with the Committee. The budget is a continuing budget from years past. Revenues continue to be flat and expenses are kept low. Staff suggested a modest rate increase for the car rental terminal lease rate and 1/4 cent increase in the fuel flowage fee from 6.75 cents/gallon to 7.0 cents/gallon. Revenues are projected at \$3.8 million. Expenses are projected at \$3.712 million.

The Hangar fund budget tracks with the projected occupancy rate. The hangar pavement maintenance repairs was increased to cover future repairs of some of the original pavement on the airport. The Committee had a discussion in regards to increasing the hangar rent by CPI in the future.

The CFC fund budget tracked with historical revenues and expenses with no material changes. The Committee had a discussion in regards to increasing the CFC charge and building a new car wash facility at a better location.

The PFC budget has several funds which are set up by the bond ordinance and formal FAA approval. The bond funds are also set by ordinance.

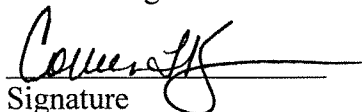
The Capital fund includes projects that have been previously approved under the TIPS program. Those projects include replacing the Emergency Response vehicle, the taxiway rehab work, and the GA apron design project. Staff is also proposing some drainage improvement projects, along with replacing some airfield vehicles and mowers, a new pavement paint truck and some airfield signage upgrades. The Committee had a discussion in regards to the potential of needing to go to the bond market in the next 12 to 18 months.

A motion was made to direct Staff to make final adjustments, pending completion of final adjustments to prepare the budget to send to the full board for tentative approval at the March meeting. The motion was seconded and upon a unanimous vote, the motion carried.

The Committee approved the meeting report from the February 14, 2017 meeting.

The Committee also discussed the cash reserve policy for the General fund and the Capital fund. Staff suggested for the Capital fund reserve that it have two year's worth of project funds, minus the federal funds.

There being no other business to come before the Committee, the meeting adjourned at 5:55 p.m.


Signature

7-19-17
Date